

## **HPC Preschool Behavior Management Plan and Discipline Policy**

Children are not born knowing how to get along in the world. Their childhood experiences – including preschool – are the early lessons on self-control and responsibility. Preschoolers are still learning to navigate skills like playing well with other children and following directions (particularly from someone who is not their parent). While we are caring for your child, there will be times when we must respond to misbehavior. The following plan addresses how HPC Preschool will handle these instances in a positive and caring manner.

### **PART I: BEHAVIOR MANAGEMENT**

The cornerstone of HPC Preschool's Behavior Management Plan is establishing clear and simple rules and applying them consistently. The following classroom rules are introduced on the first day of school and referred to often.

#### **Classroom Rules:**

Keep your hands and feet to yourself.  
Raise your hand before you speak.  
Listen to your teacher the first time.  
Use materials sensibly.

When children are following the classroom rules, they will receive positive verbal praise, opportunities to serve as teacher helpers and/or line leaders, special stickers or notes to take home, or a trip to the treasure box.

Additionally, HPC Preschool employs a 4-step strategy for disagreements between children. This strategy also works well at home for guiding siblings through settling their own disputes!

#### **4 Ways To Cope:**

**SAY** – Say, “Please stop \_\_\_\_\_ (name the behavior).”

**IGNORE** – Ignore the behavior.

**WALK AWAY**

**GET HELP** – From a teacher or another adult.

#### **HPC Preschool's Strategies for Behavior Management:**

Respect – each child is respected for their unique interests and talents

Prevention – a consistent daily routine and interesting learning activities

Reminders – capitalize on opportunities to reiterate classroom rules in a positive manner

Redirection – shift the child's attention

Think Time – a time-out to rest and reboot, one minute per year of age

Communication – teacher explains desired behavior at child's eye-level

\*Note Home – if behavior becomes disruptive\*

#### **HPC Preschool will NEVER:**

Remove child from the group/room without supervision

Make threats or humiliate the child

Utilize physical punishment

## **PART II: DISRUPTIVE BEHAVIOR AND DISCIPLINE POLICY**

### **What is disruptive behavior?**

- Inflicts physical or emotional harm on other children, adults, or self – IMMEDIATE CALL HOME
- Disrespects people or materials
- Consistently disobeys classroom rules
- Verbally threatens other students or staff
- Consistently uses verbal or physical activity that diverts attention away from the rest of the class

### **Disciplinary Policy for Disruptive Behavior:**

1 – A written note to the parents explaining the behavior and how it affected others, how the situation was resolved, to be signed and returned on the next school day.

2 – Upon three discipline letters, a conference will be scheduled between parents and teachers.

3 – If behavior continues to be consistently disruptive and/or dangerous, it may be necessary for the child to be removed from preschool for a predetermined time, or be removed from the program.

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I have read the Behavior Management Plan and Discipline Policy for HPC Preschool. My child and I have also reviewed the Classroom Rules.

Parent Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_